

Job advertisement AIHTA GmbH

The Austrian Institute for Health Technology Assessment (AIHTA) is an independent scientific institution that provides evidence-based information for the healthcare sector. We work in a dedicated, multidisciplinary team with the aim of making a decisive contribution to improving the healthcare system. We have grown steadily in recent months and seek assistance with literature searching.

We are from March therefore looking for an

Information Specialist (m/f/d) in the field of Health Technology Assessment (HTA) - Literature Search

Part-time: 25 hours per week

Your tasks

- Conducting systematic literature searches in medical and health science databases (e.g., Medline/PubMed, Embase, The Cochrane Library)
- Developing search strategies and documenting search processes according to international standards (PRISMA, Cochrane)
- Maintaining and further developing internal knowledge and literature databases, as well as the institute's library
- Advising colleagues on research methods and information sources
- Supporting colleagues in various other search tasks and in incorporating literature references into texts
- Contributing to the further development of methods in the field of evidence-based medicine and HTA
- Co-organising full-text acquisitions
- Assisting the development of AI-supported literature searches and selection
- Preparation of instructions on using AI applications in the field of literature search and selection

Your profile

- Degree in information science, library science, medical documentation, or comparable qualification
- Experience with systematic literature searches and database use in the field of medical/health sciences
- Knowledge of HTA methodology and evidence-based medicine is an advantage
- High digital affinity
- Experience with literature management programmes (EndNote, Mendeley, etc.) is an advantage
- Very good working knowledge of German and English
- Analytical thinking, accuracy, self-organised and structured way of working
- Ability to work in a team and strong communication skills

We offer

- A collegial, appreciative working environment in an international, interdisciplinary team
- Collaboration on topics of high societal relevance
- Independent work on exciting projects in the field of healthcare and research
- Flexible working hours and the option to work from home
- Opportunities for further education and training in the field of HTA and information science
- Central location in Vienna – with excellent public transport connections
- Job ticket
- A minimum salary of €3,078 gross per month (based on full-time employment), adjusted according to qualifications and experience

If you are interested in this position, please send your application documents (resume, cover letter, references) by email with the subject line "Position: Information Specialist" to office@aihta.at by **February 15, 2026**.

We look forward to getting to know you and shaping the future of healthcare together!